



*Serving With Pride the  
Township of Manalapan  
and the  
Borough of Englishtown*

*John J. Marciante, Jr., Ph.D.  
Superintendent*

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SCHOOL HEALTH OFFICES:  
Clark Mills 732-786-2720  
ELC 732-786-2830  
Lafayette Mills 732-786-2700  
MEMS 732-786-2650  
Milford Brook 732-786-2780  
Pine Brook 732-786-2800  
Taylor Mills 732-786-2760  
Wemrock Brook 732-786-2600

August 2019

Dear Parents/Guardians,

Please note the following Student Health Procedures:

1. **UPDATE MEDICAL INFORMATION/EMERGENCY CONTACTS** - Please update your child's medical information and emergency contact numbers each year to ensure the safety of your child. Be sure to list local people who are available during the school day and will have permission to take your child from school as your emergency contacts.
2. **FLU VACCINATION** – Flu vaccination is mandatory for all PreK students. Please forward vaccination verification from your doctor to your school nurse no later than December 10, 2019 or students may be excluded from school.
3. **IMMUNIZATIONS** – All immunizations must be up-to-date by the first day of school or students may be excluded from school. Please send a physician's verification of any recent inoculations/boosters, etc. to the school nurse. If up-to-date immunization records cannot be provided on the first day of school, please contact your school nurse. If you would like more information on the immunization schedule, please visit the NJDOE website at: <https://www.state.nj.us/education/students/safety/health/cdpr/immune.shtml>
4. **MEDICATION IN SCHOOL** – As per state regulations, medication may not be dispensed in school. However, exceptions may be made when necessary for the child's welfare. Please note the following:
  - a. All prescription medication must be in a labeled prescription bottle or container; all over the counter medication must be in its original bottle or container.
  - b. The parent/guardian, or designated adult, must deliver the medication to the school nurse. Children are not permitted to carry medication to school at any time, unless self administration orders are completed.
  - c. The school nurse is available at any time regarding concerns related to your child's health and medications. **All Medical Forms may be found on the MERS website: [www.mersnj.us](http://www.mersnj.us). To obtain these forms, please click on the Department tab and scroll down to District Nurses. These forms must be completed annually and given to the school nurse by the first day of school.**

5. **EXTRA-CURRICULAR SPORTS** – All students participating in extracurricular sports in grades 6, 7, and 8 must have a physical by their private physician or by the school physician. For a private physician, the required physical form may be printed from the District Nurse page and returned to the nurse upon completion.
6. **SCREENINGS:**
  - a. Screenings for scoliosis shall be conducted for students in fifth and seventh grades. If the student’s private physician will be providing a scoliosis screening, please indicate that in a written request for exemption from the school scoliosis screening.
  - b. Screening for height, weight and blood pressure will be conducted annually for each student in Kindergarten through grade eight.
  - c. Vision Acuity Screenings will be conducted biennially for students in Kindergarten through grade eight.
  - d. Hearing Acuity Screenings will be conducted annually for students in Kindergarten through grade three, as well as students in grade seven.
7. **PEDICULUS HUMANUS CAPITIS (Head Lice)** – There may be instances of head lice in schools. The following are signs that indicate the presence of lice: persistent itching of the scalp, the presence of nits (small silvery egg cases attached to individual hairs), and swollen lymph glands in the neck or underarms, which may occur in severe cases. As parents, please check the scalp of your child frequently. If you think your child may have lice, contact the school nurse so that she can check individual children and classes as needed. *Children returning to school following treatment must be checked by the school nurse to see that the treatment has been successful.*

#### **PARENTAL CONSENTS**

By acknowledging this form, you are granting the following permissions:

- a. For the Manalapan-Englishtown School District to seek emergency medical treatment for your child in case of injury or illness if you cannot be reached.
- b. For the school nurse to inform your child’s teacher(s) and necessary personnel about any medical conditions that need monitoring.

Have a wonderful school year!

Sincerely,

*Kimberly DiMarco*

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Supervisor of Special Project