

Englishtown, New Jersey
November 6, 2018

The Manalapan-Englishtown Regional Board of Education in the County of Monmouth, State of New Jersey, convened on November 6, 2018 at 7:30 p.m. for a regular board meeting. This meeting was held at the Administration Offices, 54 Main Street, Englishtown, New Jersey.

This meeting was called to order by Board President, Dotty Porcaro.

Roll call showed the following Board Members in attendance:

Gerald Bruno, Annamarie Galante, Brian Graime, Janet Lewis, Christine Parisi, Dotty Porcaro, Joanne Schechter, Lori Semel, Joe Tringali

Also in attendance:

John J. Marciante, Jr., Ph.D Superintendent
Veronica Wolf, Business Administrator/Board Secretary
Nicole Santora, Ed.D., Assistant Superintendent for Curriculum
and Human Resources
Shannon Barth, Manager of Human Resources
Michael Sloan, Assistant Business Administrator/Assistant Board Secretary

OPENING STATEMENT

Statement is hereby made that adequate notice of this meeting was given by:

1. The prominent posting of said notice in all district schools and other public places.
2. The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press and News Transcript and The Manalapan Patch.
3. Filing with the Clerk of Manalapan Township and the Clerk of Englishtown Borough.

PRESENTATIONS

1. Future Ready Certificates

Presenters:

Jodi Pepchinski,, Milford Brook
Rebecca Seery, Wemrock Brook
Julie Szustowicz, Pine Brook

2. **RTI Presentation - Kimberly DiMarco**

FOR THE BOARD'S INFORMATION

1. **Superintendent's Report - Harassment, Intimidation and Bullying**

3 Incidents of H.I.B. were documented
15 Incidents were investigated where H.I.B. was not documented (Att A-1)

FOR THE BOARD'S ACTION

BUSINESS

Motion by Mr. Tringali, seconded by Mrs. Schechter, and approved by roll call vote the following items:

1. **List of Bills**

The claims for goods received and services rendered to be correct by the Business Administrator/Board Secretary in the amount of \$641,203.21.
Subject

2. **Request for Proposals - Behavior Therapy Services - Brett DiNovi & Associates, LLC**

Sealed proposals were received and opened at 11:00 a.m. on Thursday, November 1, 2018. Two proposals were received. The Selection Committee met and evaluated the proposals against the Selection Criteria stated in the specifications. Total score tabulation for the proposals were as follows:

Selection Criteria as outlined in the specifications:	Total Points Available	Brett DiNovi & Associates, LLC	Therapy Source Staffing Solutions
Personnel Qualifications	30	30	10
Prior Experience	30	30	10
Understanding of Needs	5	5	0
Price of the Goods and Services	35	30	10
Total Score	100	95	30

To award a contract to Brett DiNovi & Associates, LLC, PO Box 8223, Cherry Hill, NJ 08002, for the remainder of the 2018-19 School Year. Hourly rates are as follows:

Service	Hourly Rate
Clinical Associate (Registered Behavior Technician or currently enrolled in a BACB Board Certification Program)	\$50/hour
Behavior Consultant	\$120/hour

ROLL CALL VOTE :

AYES : Mr. Bruno, Mrs. Galante, Mr. Graime, Mrs. Lewis, Mrs. Parisi, Mrs. Porcaro, Mrs. Schechter, Mrs. Semel, Mr. Tringali

NAYS : None

ABSENT : None

CURRICULUM

Motion by Mrs. Lewis, seconded by Mrs. Schechter, and approved by roll call vote the following item:

1. Curriculum Trips

The following curriculum trips:

School	Teacher	Grade	Date	Destination	Reason
	J. Clark K. Mayer			Wegmans	
MEMS	S. Roskos	6-8 LLD	11/13/18	Manalapan, NJ	ADL Skills

ROLL CALL VOTE :

AYES : Mr. Bruno, Mrs. Galante, Mr. Graime, Mrs. Lewis, Mrs. Parisi, Mrs. Porcaro, Mrs. Schechter, Mrs. Semel, Mr. Tringali

NAYS : None

ABSENT : None

PERSONNEL

1. General Statement on Hiring

The Superintendent recommends the Board of Education accept/approve the following Personnel items, including the emergent employment of the following employees (indicated by *) conditional upon final approval by the New Jersey Department of Education, and the Board further authorizes the submission of an application for emergency hiring pursuant to NJSA 18A:6-71, et seq., NJSA 18 A:64.13, et. Seq.

Motion by Mr. Graime, seconded by Mr. Tringali, and approved by roll call vote the following items:

2. Rescind Retirement

The following retirement(s):

Employee	Position/Position Code/Location	Effective
a. Svenningsen, Joan	Secretary/MESCY002/MEMS	2/1/19

Change in minutes of 9/25/18

3. Transfers

The following transfer(s) effective as noted:

Employee	FROM Position/Position Code/ Location	TO Position/Position Code/ Location	Effective
a. Wind, Michele	RTI Interventionist ELA/ MBRTI001/MB	5th Grade Teacher/ WBFIF004/WB	1/23/19-6/30/19
b. Klask, Jaclyn	5th Grade Teacher/ WBFIF004/WB	RTI Interventionist ELA/MBRT1001/MB	1/23/19-6/30/19

4. Appointments

ADMINISTRATOR:

Employee	Position	Position Code	Location	Step	Salary	Effective Date
a. Reid, Madoc	Assistant Principal	MEAP2002	MEMS	1	\$113,455 Prorated	1/2/19-6/30/19

TEACHERS:

Employee	Position/Position Code/ Program Code/Location	Guide	Step	Salary	Certification	Effective
b. Altiero, Elysia*	Replacement Special Education Teacher/ Eve Fleishman/ MERES017/213/MEMS	3(MA)	A	\$60,242 (Prorated)	CEAS- Teacher of Students w/Disabilities	11/28/18- 3/15/19
c. Banafato, Genna*	School Nurse/ MENUR001/MEMS	1(BA)	A	\$56,242 (Prorated)	Standard- School Nurse	1/2/19- 6/30/19
d. Griffiths, Linda*	Replacement Teacher/ Danielle Dalfonzo/ MBFIR004/MB	3(MA)	A	\$60,242 (Prorated)	Standard- Elementary School Teacher K-6	1/2/19- 4/12/19
e. Silviano, Nicolette*	Replacement Special Education Teacher/ Brittany Schork/ ELSPE005/204/ELC	3(MA)	A	\$60,242 (Prorated)	CEAS- Teacher of Students w/Disabilities	12/10/18- 5/10/19

NON-INSTRUCTIONAL:

Employee	Position/Position Code/Location	Salary	Effective
f. Cristiano, Lynn*	.5 Secretary/SESEC001/PPS	\$14,308** (Prorated)	11/26/18- 6/30/19
g. Paul-Witt, Jenna*	Routing Coordinator/TRTRC001/Transportation	\$45,000 (Prorated)	12/3/18-6/30/19
h. Roth, Jaclyn*	Lunch Assistant/CMLUN004/CM	\$7,318** (Prorated)	11/12/18-6/30/19

** Pending Contract Negotiations

CUSTODIAL:

Employee	Position	Position Code	Location	Base Salary	Shift Diff.	Electrical	Gross Salary	Effective Date
i. Castaldo, John*	Maintenance	PPMAI005	PP	\$55,580	\$600	\$1,500	\$57,680 (Prorated)	11/26/18- 6/30/19

5. Leave of Absence

For the 2018-2019 school year (all categories of leave are a projection based on anticipated date of birth and utilization of sick time 30 calendar days before/30 calendar days after birth; date of birth will adjust sick with pay, family leave and contractual child care leave entitlements; the entire duration of the employee's absence will not be adjusted):

Sick-With Pay
 Sick-No Pay
 Personal Days-With Pay
 FMLA-No Pay, with Benefits
 NJFLA-No Pay, with Benefits
 Discretionary Leave-No Pay, No Benefits
 Contractual Child Care-No Pay, No Benefits

Employee	Position	Location	Sick	FMLA	NJFLA	Discretionary Leave	Change in minutes
a. Baldari, Lauren	Teacher	TM	11/26/18-1/2/19	1/3/19-3/29/19	4/1/19-4/10/19		9/25/18
b. Borges, Corrine	Bus Driver	Transportation				11/6/18-11/7/18 (Att. P1)	

6. Science - Legends of Learning Workshop

The following teacher to create a turnkey workshop on Legends of Learning, a new science product, for 7th & 8th grade teachers at a hourly rate of \$34.50 per hour not to exceed three hours. This will be funded by Title IIA.

EMPLOYEE
Capomaggi, Teresa

7. Substitute Additions/Deletions/Certification Changes/Nurse List

ADDITIONS:

Employee	Category	Rate of Pay	Effective
a. Altiero, Elysia*	Sub Teacher	\$90	11/7/18
b. Faith, Abigail*	Sub Teacher	\$80	11/7/18
c. Graf, Amy*	Sub Teacher	\$90	11/7/18
d. Lazarus, Andrea*	Sub Bus Driver	\$22.50	11/7/18
e. Mooringiello, Amy*	Sub Teacher	\$90	11/7/18
f. Ruh-Simon, Silke*	Sub Teacher	\$85	11/7/18
g. Silviano, Nicolette*	Sub Teacher	\$90	11/7/19
h. Weiner, Allen*	Sub Teacher	\$85	11/7/18
i. Weiss, Jamie*	Sub Teacher	\$90	11/7/18
j. Wozniak, Amanda*	Sub Bus Driver	\$22.50	11/7/18

DELETIONS:

Employee	Category	Effective
k. Cooper, Andrea	Sub Teacher	11/7/18
l. Sugrue, James	Sub Bus Driver	10/16/18

8. Change in Resignation(s) Effective Date

The following change in employee(s) resignation effective date:

Employee	Location	Position	Position Code	Effective Date
a. Ackerman, Laura	LM & TM	Computer Teacher	MLCOM003	10/15/18

Change in minutes of 9/25/18

Employee	Location	Position	Position Code	Effective Date
b. Illuzzi, Marie	CM	Lunch Assistant	CMLUN004	10/22/18

Change in minutes of 10/16/18

9. Change in Status

The following changes in status:

Employee	From Position/Program Code/Location	To Position/Program Code/Location	Salary	Effective
a. Class, Concetta	.5 Instructional Assistant/213/ME	.7 Instructional Assistant/213/ME	\$18,273** (Prorated)	10/9/18-6/30/19

** Pending Contract Negotiations

Employee	From Position/Location	Run	From Hours	To Hours	Base Salary	Longevity	Gross Salary	Effective
b. Clancy, Kathryn	Bus Driver/Transportation	SE	7 Hrs*	6 Hrs*	\$31,875	\$390	\$32,265	9/1/18-6/30/19

*Change in minutes of 9/4/18

Authorize the assignment to vehicle schedule BF as per N.J.A.C. 6:23A-6.12

10. Change in Hours For Before/After School Activities

The following change in hours for Before/After School Activity: (Paid via timesheets)

Employee	Before/After School Activity	Location	Hourly Rate	Hours Not To Exceed	Effective
a. Iacovano, Maria	Band	MEMS	\$27.51	14 Hours	10/30/18-12/6/18

Change in Minutes of 9/25/18

ROLL CALL VOTE :

AYES : Mr. Bruno (Not Item 4-a), Mrs. Galante, Mr. Graime, Mrs. Lewis (Not Item 3), Mrs. Parisi, Mrs. Porcaro, Mrs. Schechter, Mrs. Semel, Mr. Tringali

NAYS : Mr. Bruno (Only Item 4-a), Mrs. Lewis (Only Item 3)

ABSENT : None

WORKSHOP SESSION

1. Budget Update

A discussion regarding the budget ensued.

CLOSED SESSION

Motion by Mrs. Parisi, seconded by Mr. Graime, and unanimously approved by roll call vote the following resolution:

WHEREAS, section 7(b) of chapter 231, laws of 1975, provides that the public may be excluded from any portion of a public meeting to discuss matters that fall within one or more of the exemptions contained in said law;

NOW, THEREFORE, BE IT RESOLVED that this meeting adjourn to closed session at 9:25 p.m. for the purpose of discussing:

1. Personnel Matters - Employee #5067

BE IT FURTHER RESOLVED that this meeting will reopen after the closed session and further action of the board may be taken before the board adjourn for the evening;

BE IT FURTHER RESOLVED that the results of such discussion will be disclosed to the public as soon as the matter of confidentiality has been terminated.

OPEN SESSION

Motion by Mrs. Porcaro, seconded by Mrs. Semel, and unanimously approved by roll call vote to open the meeting at 9:43 p.m.

ACTION AFTER CLOSED SESSION

PERSONNEL

Motion by Mrs. Lewis, seconded by Mrs. Schechter, and approved by roll call vote the following item:

- 1. **Employee #5067 Increase in Complement/
Create Position Code/Transfer**

The following increase in complement/create position code and have the following employee return from administrative leave with pay as a floating teacher at MEMS, effective 11/12/18-6/30/19:

Employee	From			To		
	Position	Position Code	Location	Position	Position Code	Location
#5067	4th Grade Teacher	WBFOU004	WB	Floating Teacher	MEFLT001	ME

ROLL CALL VOTE :

AYES : Mrs. Galante, Mr. Graime, Mrs. Parisi, Mrs. Porcaro, Mrs. Schechter, Mrs. Semel

NAYS : Mr. Tringali

ABSTAIN : Mr. Bruno, Mrs. Lewis

ADJOURN THE MEETING

There being no further items to come before the Board at this time, motion by Mr. Graime, seconded by Mr. Tringali, and approved by roll call vote to adjourn the meeting at 9:45 p.m.

Veronica Wolf
Business Administrator/Board Secretary

Board President