

Englishtown, New Jersey
September 4, 2018

The Manalapan-Englishtown Regional Board of Education, in the County of Monmouth, State of New Jersey, convened on September 4, 2018 at 7:30 p.m., for a regular board meeting. This meeting was held at the Administration Offices, 54 Main Street, Englishtown, New Jersey.

This meeting was called to order by the Board President, Dotty Porcaro.

Roll call showed the following Board Members in attendance:

Gerald Bruno, Annamarie Galante, Brian Graime (arrived 7: 33 p.m.), Janet Lewis, Christine Parisi, Dotty Porcaro, Joanne Schechter, Lori Semel

Absent:

Joe Tringali

Also in attendance:

John J. Marciante, Jr., Ph.D., Superintendent
Veronica Wolf, Business Administrator/Board Secretary
Nicole Santora, Ed. D., Assistant Superintendent for Curriculum and Human Resources
Shannon Barth, Manager of Human Resources
Michael Sloan, Assistant Business Administrator/Assistant Board Secretary

OPENING STATEMENT

Statement is hereby made that adequate notice of this meeting was given by:

1. The prominent posting of said notice in all district schools and other public places.
2. The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press and News Transcript and The Manalapan Patch.
3. Filing with the Clerk of Manalapan Township and the Clerk of Englishtown Borough.

FOR THE BOARD'S ACTION

BUSINESS

Motion by Mrs. Lewis, seconded by Mrs. Schechter, and approved by roll call vote the following items:

1. **List of Bills**

The claims for goods received and services rendered to be correct by the Business Administrator/Board Secretary in the amount of \$263,690.55.

2. **Parental Transportation Contract - 2018-2019 School Year for Student #29465**

The Parental Transportation Contract for the transportation of Student #29465 to the Cambridge School for the 2018-2019 School year in the amount of \$19.34 per diem (prorated annual amount of \$3,481.20) in accordance with Board approved Settlement Agreement. This contract will be forwarded to the Executive County Superintendent of Schools for his review and approval before any reimbursement is made.

3. **Bus Rental Agreement - Manalapan Township Recreation Department - 2018-2019 School Year**

To authorize the execution of a Bus Rental Agreement between the Manalapan-Englishtown Regional Board of Education and the Township of Manalapan for the use of one (1) full sized bus on various dates beginning November 3, 2018 and ending May 11, 2019 as specified in the attached Bus Rental Agreement. The Township will reimburse the Board for gasoline, all maintenance and repairs and mechanic overtime associated with their use of the bus. The Bus Rental Agreement has been reviewed and found satisfactory by the Board Attorney and the District's Insurance Consultant.

4. **Requests for Proposals - Behavior Therapy Services**

To authorize the Business Administrator/Board Secretary to prepare specifications, advertise and receive sealed proposals for Behavior Therapy Services including but not limited to Board Certified Behavior Analysts (BCBA), BCBA Level Clinicians (Clinical Associates), Registered Behavior Technician (RBT) and Behavioral Consultants.

5. **Workers' Compensation - Order Approving Settlement - Claim #W001342243 and #W001116972 - Donna Alwill v. Manalapan-Englishtown Regional BOE**

To memorialize a Workers' Compensation Settlement in the matter of Donna Alwill v. Manalapan-Englishtown Regional Board of Education in the amount of \$35,000 (including fees) as approved by the Honorable Lionel Simon, III on August 24, 2018 under N.J.S.A. 34:15-20 (Section 20). Settlement authority was previously granted by the Board of Education on August 7, 2018.

ROLL CALL VOTE :

AYES : Mr. Bruno, Mrs. Galante, Mr. Graime, Mrs. Lewis,
Mrs. Parisi, Mrs. Porcaro, Mrs. Schechter, Mrs. Semel,

NAYS : None

ABSENT : Mr. Tringali

CURRICULUM

Motion by Mrs. Parisi, seconded by Mrs. Galante, and approved by roll call vote the following items:

1. Student Classroom Observation

The following student classroom observer for the Fall 2018 term.

Student	College/School	School	Grade
Victoria Tanna	Brookdale	ELC	PRE-K

2. Professional Growth (Frontline) - Professional Development

A six weekly online certification course for our Professional Learning Management system for Renee Bell, Secretary to the Assistant Superintendent, starting October 1, 2018 thru November 5, 2018, at a cost of \$595.00.

3. Mystery Reader Program

The Mystery Reader Program for the 2018/2019 school year.

ROLL CALL VOTE :

AYES : Mr. Bruno, Mrs. Galante, Mr. Graime, Mrs. Lewis,
Mrs. Parisi, Mrs. Porcaro, Mrs. Schechter, Mrs. Semel,

NAYS : None

ABSENT : Mr. Tringali

PERSONNEL

1. General Statement on Hiring

The Superintendent recommends the Board of Education accept/approve the following Personnel items, including the emergent employment of the following employees (indicated by *) conditional upon final approval by the New Jersey Department of Education, and the Board further authorizes the submission of an application for emergency hiring pursuant to NJSA 18A:6-71, et seq., NJSA 18 A:64.13, et. Seq.

Motion by Mrs. Semel, seconded by Mrs. Schechter, and approved by roll call vote the following items:

2. Retirement

The following retirement effective as noted:

Employee	Position	Position Code	Location	Effective Date
a. Lyttle Connolly, Diane	Resource Teacher	TMRES002	Taylor Mills	9/1/2018

We appreciate Ms. Lyttle Connolly's over 32 years of service to the District.

3. Resignation

The following Resignation(s) effective as noted:

Employee	Position	Position Code	Location	Effective Date
a. Ackerman, Laura	Computer Teacher	MLCOM003	Lafayette Mills	10/26/18
b. Evangelista, Dina	Bus Assistant	TRBSA018	Transportation	8/27/18
c. Le Pre, Michelle	Instructional Assistant	PTINS035	Milford Brook	8/23/18

4. Transfer

The following transfer(s) effective as noted:

Employee	FROM Position/Position Code/ Program Code/Location	TO Position/Position Code/Program Code/Location	Effective
a. De La Paz, Gabrielle	Replacement 7th Grade Resource Room Teacher/ L.Roselli/MERES018/213/MEMS	Resource Room Teacher/ TMRES002/213/TM	9/1/18- 6/30/19

5. Change in Resignation Effective Date

The following change in employee resignation effective date:

Employee	Position	Position Code	Location	Effective Date
a. Riddlesperger, Megan	Child Study Team Psychologist	PSPSY002	Taylor Mills	9/1/18

* Change in Minutes of 8/7/18

6. Abolish Position Codes

To abolish the following position code(s) effective as noted:

	Position	Position Code(s)	Effective
a.	Bus Assistant	TRBSA018	9/5/18
b.	Instructional Assistant	PTINS035	9/5/18
c.	.5 Lunch Assistant	CMLUN005	6/30/18
d.	1.0 Lunch Assistant	LMLUN005	6/30/18
e.	1.0 Lunch Assistant	MBLUN005	6/30/18
g.	.5 Lunch Assistant	WBLUN006	6/30/18

7. Transportation Salaries

The attached affiliated bus drivers and bus assistants' salaries after pick-it effective September 1, 2018-June 30, 2019. (Att. P1). Further, to authorize the assignment to vehicle schedule BF as per N.J.A.C. 6:23A-6.12

Note: Bus assistants salaries are pending contract negotiations Note: Bus assistants salaries are pending contract negotiations

8. Leave of Absence

For the 2018-2019 school year (all categories of leave are a projection based on anticipated date of birth and utilization of sick time 30 calendar days before/30 calendar days after birth; date of birth will adjust sick with pay, family leave and contractual child care leave entitlements; the entire duration of the employee's absence will not be adjusted):

Sick-With Pay
 Sick-No Pay
 Personal Days-With Pay
 FMLA-No Pay, with Benefits
 NJFLA-No Pay, with Benefits
 Discretionary Leave-No Pay, No Benefits
 Contractual Child Care-No Pay, No Benefits

Employee	Position	Location	Sick	Personal Days	FMLA	NJFLA	Discretionary Leave	Contractual Child Care	Change in minutes
a. Reid, Danielle	Teacher	CM						12/6/18-6/25/19	

Employee	Position	Location	Sick	Personal Days	FMLA	NJFLA	Discretionary Leave	Change in minutes
b. Foster, Katherine	Teacher	LM	1/3/19-2/1/19	1/2/19	2/4/19-5/7/19	5/8/19-6/25/19		

9. Appointment

The following appointment for the 2018-2019 school year:
 (Pending employment verification for P.L. 2018, Chapter 5)

Employee	Position/Position Code/Location	Salary	Effective
a. Kilaras, Elizabeth	.66 Lunch Assistant/TMLUN001/TM	\$5,819**	9/1/18-6/30/19

**(Pending Contract Negotiations)

10. Change in Status

The following change in status:

Employee	From Position/Location	To Position/Location	Salary	Effective
a. Curreri, Lori	1.0 Lunch Assistant/MB	.66 Lunch Assistant/MB	\$5,819**	9/1/18-6/30/19

Change in minutes of 6/12/18 ** (Pending Negotiations)

11. Change in Guide

The following change in guide effective, September 1, 2018:

Employee	From Guide/Step/Salary	To Guide/Step/Salary
a. Dalfonzo, Danielle	3/G/\$63,802	4/G/\$66,452

12. Substitute Additions/Deletions/Certification Changes/Nurse List

The following effective as noted:

Sub Teacher Additions:

Employee	Category	Rate of Pay	Effective
a. Balzofiore, Brittany*	Sub Teacher	\$80	9/5/18
b. Cenatiempo, Victoria*	Sub Teacher	\$80	9/5/18
c. Matcovich, Chandler*	Sub Teacher	\$80	9/5/18
d. Morales, Gil*	Sub Teacher	\$80	9/5/18

Sub Driver Additions:

Employee	Category	Rate of Pay	Effective
e. Friedman, Carla*	Sub Bus Driver	\$22.50 Hour	9/5/18
f. Grzyb, Jody*	Sub Bus Driver	\$22.50 Hour	9/5/18
g. Sugrue, James*	Sub Bus Driver	\$22.50 Hour	9/5/18

Authorize the assignment to vehicle schedule BF as per N.J.A.C. 6:23A-6.12

Deletions:

Employee	Category	Effective
h. Halls-David, Adell	Sub Bus Driver	8/20/18

Certification Changes:

Employee	Category	Rate of Pay	Effective
i. Koenig, Jessica	Sub Teacher	\$90	9/5/18
j. Negron, Brianna	Sub Teacher	\$90	9/5/18

13. Social Studies/Reader's Workshop Resource Development/Professional Development Creation

Additional hours for the following teachers that created professional development and choose resources for the integration of reading workshop into social studies at the hourly rate of \$34.50 per hour not to exceed an additional 22 hours per teacher, effective July 1, 2018:
(Paid via timesheets)

Employee
a) Klask, Jaclyn
b) Zofrea, Marie

14. Fall Sports Physicals

The following employees to review and process sports physical forms submitted by students from their own physicians effective August 30 & 31, 2018: v(Paid via timesheets)

	EMPLOYEE	POSITION	HOURS	HOURLY RATE
a.	Portilla, Roberta	Nurse	15	\$34.50
b.	Colantoni, Marianne	Health Assistant	15	\$20.91**

** (Pending Negotiations)

15. Salary Corrections

The following salary correction(s), effective as noted:

	Employee	Position/Position Code/ Program Code/Location	Guide	Step	Salary	Effective	Change in Minutes of
a.	Calabrese, Lisa	Resource Room Teacher/PBRES002/213/PB	3	H	\$64,852	9/1/18- 6/30/19	5/8/18
b.	Reid, Danielle	Resource Room Teacher/CMRES008/213/CM	3	G	\$63,802	9/1/18- 6/30/19	5/8/18
c.	Scrofani, Melissa	.5 Preschool Teacher/ELPRG001/EL	1	H	\$30,426	9/1/18- 6/30/19	5/8/18
d.	Walerzak, Shelby	Kindergarten Teacher/ELKIN013/EL	1	B	\$56,742	9/1/18- 6/30/19	5/8/18
e.	Vaccaro, Joann	Resource Room Teacher/WBRES001/WB	1	J	\$65,527	9/1/18- 6/30/19	5/8/18
f.	Alboum, Stacey	Resource Room Teacher/MBRES002/MB	3	I	\$67,152	9/1/18- 6/30/19	5/8/18

ROLL CALL VOTE :

AYES : Mr. Bruno, Mrs. Galante, Mr. Graime, Mrs. Lewis,
Mrs. Parisi, Mrs. Porcaro, Mrs. Schechter, Mrs. Semel,

NAYS : None

ABSENT : Mr. Tringali

WORKSHOP

1. Referendum Update - John Marciante, Jr., Superintendent

The Department of Education has assigned Jeanne Dunn to the referendum.

There will be a Planning board Courtesy Review on September 27, 2018.

EXECUTIVE SESSION

Motion by Mrs. Parisi, seconded by Mr. Graime, and unanimously approved by roll call vote the following resolution:

WHEREAS, section 7(b) of chapter 231, laws of 1975, provides that the public may be excluded from any portion of a public meeting to discuss matters that fall within one or more of the exemptions contained in said law;

NOW, THEREFORE, BE IT RESOLVED that this meeting adjourn to closed session at 8:35 p.m. for the purpose of discussing:

1. Tactics and Techniques in Protecting Safety and Property of the Public -
Richard Oppegaard, School Safety & Security Director

BE IT FURTHER RESOLVED that this meeting will reopen after the closed session and further action of the board may be taken before the board adjourn for the evening;

BE IT FURTHER RESOLVED that the results of such discussion will be disclosed to the public as soon as the matter of confidentiality has been terminated.

OPEN SESSION

Motion by Mrs. Porcaro, seconded by Mr. Graime, and unanimously approved by roll call vote to open the meeting at 9:20 p.m.

ADJOURN THE MEETING

There being no further items to come before the Board at this time, motion by Mr. Graime, seconded by Mr. Bruno, and unanimously approved by roll call vote to adjourn the meeting at 9:20 p.m.

Veronica Wolf

Board President