

Englishtown, New Jersey
August 21, 2018

The Manalapan-Englishtown Regional Board of Education, in the County of Monmouth, State of New Jersey, convened on August 21, 2018 at 7:30 p.m. for a Regular Action Meeting. This meeting was held at the Administration Offices, 54 Main Street, Englishtown, New Jersey.

This meeting was called to order by Board President, Dotty Porcaro.

Roll call showed the following Board Members in attendance:

Gerald Bruno, Annamarie Galante, Brian Graime (arrived 7:36 p.m.), Janet Lewis, Christine Parisi, Dotty Porcaro, Lori Semel, Joe Tringali

Absent:

Joanne Schechter

Also in attendance:

John J. Marciante, Jr., Ph.D., Superintendent
Nicole Santora, Ed. D., Assistant Superintendent for
Curriculum and Human Resources
Shannon Barth, Manager of Human Resources
Michael Sloan, Assistant Business Administrator/Assistant Board Secretary
Nicholas DelGaudio, Board Attorney

OPENING STATEMENT

Statement is hereby made that adequate notice of this meeting was given by:

1. The prominent posting of said notice in all district schools and other public places.
2. The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press and News Transcript and The Manalapan Patch.
3. Filing with the Clerk of Manalapan Township and the Clerk of Englishtown Borough.

FOR THE BOARD'S INFORMATION

1. **District Regulation 8541 - Control of Communicable Disease Revision (Att-A1)**

Changes made to the R 8541 - Control of Communicable Disease (M) are indicated in **bold**.

ADMINISTRATION

Motion by Mr. Tringali, seconded by Mrs. Semel, and approved by roll call vote the following items:

1. Travel

The out of district travel as authorized by the Superintendent of Schools under Policy 3440 Job Expenses and in accordance with Regulation 3440 Job Expenses (Att A-2)

2. Donation - Wemrock Brook School

A donation of \$26.40 from Great American Opportunities to the Wemrock Brook School.

We would like to thank Great American Opportunities for their generous donation and continued support.

3. Donation - EpiPen

The donation from Mylan EpiPen 4 Schools Program of 4 EpiPens per each of the 8 schools for a total donation of \$13,646.24.

We would like to thank the Mylan EpiPen 4 Schools Program for their generosity and continued support.

4. 2018-2019 School Calendar - Revision

The revised 2018-2019 School Calendar (Att A-3)

ROLL CALL VOTE :

AYES : Mr. Bruno, Mrs. Galante, Mr. Graime, Mrs. Lewis,
Mrs. Parisi, Mrs. Porcaro, Mrs. Semel, Mr. Tringali

NAYS : None

ABSENT : Mrs. Schechter

BUSINESS

Motion by Mrs. Parisi, seconded by Mr. Bruno, and approved by roll call the following items:

1. List of bills

The claims for goods received and services rendered to be correct by the business administrator/board secretary in the amount of \$827,728.71.

2. Textbook disposal

The disposal of the following textbooks:

BOOK TITLE	PUBLISHER	COPYRIGHT/ PUBLICATION YEAR	NUMBER OF BOOKS
READING: EXPEDITIONS	HOUGHTON MIFFLIN	2005	43
READING: DELIGHTS	HOUGHTON MIFFLIN	2005	26
READING: ADVENTURES	HOUGHTON MIFFLIN	2005	16
READING: TRADITIONS	HOUGHTON MIFFLIN	2005	23
DISCOVERY WORKS	SILVER BURDETT GINN	1999	98
THE UNITED STATES: MAKING A NEW NATION	HARCOURT, INC.	2007	37

3. Surplus equipment

The disposal of the following surplus equipment because they are beyond repair.

IMACS: (ALL 2009 MODELS - VIDEO ISSUES)

ASSET TAG

20102
20654
20602
20638
20593
20098

4. SUSPENSION OF BYLAW 0131 AND FINAL ADOPTION OF MANDATED POLICY ON FIRST READING

To suspend the rules of bylaw 0131 and adopt or abolish (as noted) the following mandated policy and regulation for submission of documentation supporting the comprehensive equity plan statement of assurance which is due to the monmouth county office of education by september 1, 2018:

ITEM	POLICY NO.	POLICY TITLE	POLICY TYPE
A)	5512	Harassment, Intimidation, and Bullying	Mandated
ITEM	REGULATION NO.	REGULATION TITLE	REGULATION TYPE
B)	5512	Harassment, Intimidation, or Bullying Investigation Procedure	Abolished

5. Entitlement funds for Nonpublic Nursing Aid - FY 19

To accept entitlement funds for Nonpublic Nursing Aid and approve program agreements between the Board of Education and the listed nonpublic school for the 2018-2019 school year in accordance with the attached entitlement notice dated July 17, 2018.

6. Entitlement funds for Nonpublic Security Aid - FY 19

To accept entitlement funds for Nonpublic Security Aid and approve program agreements between the Board of Education and the listed nonpublic school for the 2018-2019 school year in accordance with the attached entitlement notice dated July 17, 2018.

7. Entitlement funds for Nonpublic Technology Aid - FY 19

To accept entitlement funds for Nonpublic Technology Aid and approve program agreements between the Board of Education and the listed nonpublic school for the 2018-2019 school year in accordance with the attached entitlement notice dated July 17, 2018.

8. Entitlement Funds for Nonpublic Textbook Aid - FY 19

To accept entitlement funds for Nonpublic Textbook Aid and approve program agreements between the Board of Education and the listed nonpublic school for the 2018-2019 school year in accordance with the attached entitlement notice dated July 17, 2018.

9. Physical Therapy Services RFP Award 2018-2019 School Year

JLZ Therapy, LLC, 3 Oakmont Court, East Windsor, NJ 08520, to provide Physical Therapy Services at a cost of \$75.00 per hour and \$250.00 per evaluation for the 2018-2019 School Year.

The Business Office advertised for Physical Therapy Services and opened the responses on August 9, 2018, a summary of the response is included below.

VENDOR	FEE PER HOUR		
	2018-19	2019-20	2020-21
Oxford	\$ 74.75	\$ 75.25	\$ 75.75
JLZ Therapy, llc	\$ 75.00	\$ 75.00	\$ 75.00
Kaleidoscope Education Solutions	\$ 82.50	\$ 82.50	\$ 82.50
General Health Resources, LLC	\$ 76.00	\$ 78.90	\$ 79.40
INVO Healthcare Associates	\$ 78.00	\$ 78.00	\$ 79.00

10. Occupational Therapy Services For The 2018-2019 School Year

Judy Yu to provide Occupational Therapy Services 10 hours per week at \$80.00 per hour beginning September 17, 2018.

ROLL CALL VOTE :

AYES : Mr. Bruno, Mrs. Galante, Mr. Graime, Mrs. Lewis, Mrs. Parisi, Mrs. Porcaro, Mrs. Semel, Mr. Tringali

NAYS : None

ABSENT : Mrs. Schechter

CURRICULUM

Motion by Mrs. Galante, seconded by Mrs. Lewis, and approved by roll call vote the following items:

1. Student Teaching

The following student teachers for the 2018/2019 Fall & Spring term.

Student	College/School	School	Teacher (s)	Grade
Chandler Matcovich	Monmouth University	ELC	A. Schoer/A. Menendez	K
AnnaMarie Ciavattoni	Monmouth University	LM	D. Lilonsky/C. DiTaranto	4
Grace Guippone	Monmouth University	MB	E. Magenheim	Music
Brittany Balzofiore	Monmouth University	LM	J. Bencivenga	3
Jessica Warning	Monmouth University	LM	K. Wildman	5
Gillian Bazel	Monmouth University	LM	H. Gandelman	3

2. Student Classroom Observers

The following student Classroom Observers for the Fall 2018 Term.

STUDENT	COLLEGE/SCHOOL	SCHOOL	GRADE/TEACHER
Victoria Tanna	Brookdale	LM	2/L. Lanza
Gianna Lella	Brookdale	CM	1/S. Kozlosky
Paige O'Neill	Brookdale	WB	2/C. Figueroa

3. Curriculum Guides

The following Curriculum Guides:

SUBJECT	GRADE
English Language Arts	3
English Language Arts	4
English Language Arts	5
Mathematics	3
Mathematics	4
Mathematics	5
Social Studies	1
Social Studies	2
Social Studies	3
Social Studies	4

Social Studies	5
Stembotics	7
Stembotics	8
Forensics	8
Financial Literacy In The 21st Century	8
Steam Academy	7
Computer Programming	7

4. Science - Legends Of Learning Workshop

a teacher to create a turnkey workshop on Legends of Learning, a new science product, for 7th & 8th grade teachers at the contractual rate not to exceed three hours. This will be funded by Title IIA.

5. Rutgers University Conference

Rutgers University for 51st Annual Conference & Workshop Series on Reading and Writing for the following dates: October 26, 2018, December 6, 2018, January 15, 2019, February 27, 2019, and March 22, 2019, for (4) four memberships for 20 teachers attending, at a cost of \$3,000.

6. Pryor Learning Solutions

Pryor Learning Solutions, for (11) eleven-year-long memberships for unlimited management and leadership seminars & online training for administrators, directors, and managers at a cost of \$2,189.00.

ROLL CALL VOTE :

AYES : Mr. Bruno, Mrs. Galante, Mr. Graime, Mrs. Lewis, Mrs. Parisi, Mrs. Porcaro, Mrs. Semel, Mr. Tringali

NAYS : None

ABSENT : Mrs. Schechter

PERSONNEL

Motion by Mr. Tringali, seconded by Mrs. Semel, and approved by roll call vote the following items:

1. General Statement on Hiring

The Superintendent recommends the Board of Education accept/approve the following Personnel items, including the emergent employment of the following employees (indicated by *) conditional upon final approval by the New Jersey Department of Education, and the Board further authorizes the submission of an application for emergency hiring pursuant to NJSA 18A:6-71, et seq., NJSA 18 A:64.13, et. Seq.

2. Rescind Appointment

To Rescind The Following Appointment:

Employee	Position/Position Code/Location	Salary	Effective
A. Gahr, Ashley	Replacement 7th Grade Resource Room Teacher/L.Roselli/Meres018/Mems	\$56,242	7/1/18-6/30/19

Change In Minutes Of 6/26/18

3. Disability Retirement

The Following Disability Retirement(S) Effective As Noted:

Employee	Position	Position Code	Location	Effective Date
Bocson-Peterson, Noel	Bus Driver	Trbus058	Transportation	1/01/2019

We Appreciate Ms. Bocson-Peterson Over 12 Years Of Service To The District.

4. Leave of Absence

For the 2017-2018 school year (all categories of leave are a projection based on anticipated date of birth and utilization of sick time 30 calendar days before/30 calendar days after birth; date of birth will adjust sick with pay, family leave and contractual child care leave entitlements; the entire duration of the employee’s absence will not be adjusted):

Employee	Position	Location	Discretionary Leave	Contractual Child Care	Change in Minutes
a. Meisner, Erica	Teacher	WB		9/7/18-6/30/19	6/12/18
b. Conigliaro, Emanuela	Secretary	MS	8/27/18-8/28/18 (Att. P1)		

5. Create Position Codes

The following position codes effective as noted:

POSITION		POSITION CODE(S)	EFFECTIVE
A.	School Security Officer	TMSSO001	8/22/18
B.	School Security Officer	LMSSO001	8/22/18
C.	School Security Officer	MBSSO001	8/22/18
D.	School Security Officer	ELSSO001	8/22/18
E.	School Security Officer	WBSSO001	8/22/18
F.	School Security Officer	CMSSO001	8/22/18
G.	Resource Room Teacher	MERRT001	8/22/18
H.	Learning/Language Disabilities Teacher	MLDT001	8/22/18

6. Position Codes-Corrections

The following corrections effective as noted:

EMPLOYEE	FROM POSITION CODE	TO POSITION CODE	EFFECTIVE
A. Berger, Robert	TMSEC001	TMSSO001	8/22/18
B. Evangelista, Mark	LMSEC001	LMSSO001	8/22/18
C. Keyes, Thomas	MBSEC001	MBSSO001	8/22/18
D. Lowicki, Christopher	ELSEC001	ELSSO001	8/22/18
E. O'donnell, David	WBSEC001	WBSSO001	8/22/18
F. Olinsky, Larry	CMSEC001	CMSSO001	8/22/18

Change in minutes of 8/7/18

7. Transfer

The following transfer(s) effective as noted:

EMPLOYEE	FROM POSITION/POSITION CODE/PROGRAM CODE/LOCATION	TO POSITION/POSITION CODE/PROGRAM CODE/LOCATION	EFFECTIVE
A. Riccio, Denise	Resource Room Teacher/ MERES004/213/MEMS	Learning/Language Disabilities Teacher/ TMLDT001/204/TM	9/1/18

8. Appointments

The following appointments for the 2018-2019 school year:(pending employment verification for P.L. 2018, chapter 5)

Employee	Position/Position Code/ Program Code/Location	Guide	Step	Salary	Certification	Effective
a. De La Paz, Gabrielle	Replacement 7th Grade Resource Room Teacher/ L.Roselli/MERES018/213/MEMS	1	A	\$56,242	CEAS-Students w/ Disabilities	9/1/18-6/30/19
b. Lee, Elizabeth	Replacement 3rd Grade Teacher/L. Pisano/ CMTHI005/CM	1	A	\$56,242 (Prorated)	Standard-Elementary K-6	10/24/18-4/18/19
c. Crowle, Allison*	Resource Room Teacher/ MERRT001/213/MEMS	1	A	\$56,242	Provisional-Students w/ Disabilities	9/1/18-6/30/19
d. Peters, Shari*	School Psychologist/PSPSY002/TM	3	E	\$64,892	Standard-School Psychologist	9/1/18-6/30/19

EMPLOYEE	POSITION/POSITION CODE/LOCATION	SALARY	EFFECTIVE
A. D'alessandro, Barbara*	.83 Lunch Assistant/Pblun003/Pb	\$7,318	9/1/18-6/30/19

Employee	Position/Position Code/Location	Hourly Rate	Effective
A. Alvear, Robert	Bus Driver/ Trbus004/Transportation	\$28.35	9/1/18-6/30/19
B. Burke, Carol	Bus Driver/Trbus029/Transportation	\$28.35	9/1/18-6/30/19
C. Carmelo, Kim	Bus Driver/Trbus033/Transportation	\$28.35	9/1/18-6/30/19
D. Gallon, Frank	Bus Driver/Trbus065/Transportation	\$28.35	9/1/18-6/30/19

9. Name Correction

The following name correction effective as noted:

Employee	Position/Position Code/Location	Guide	Step	Salary	Certification	Effective
a. Kramer, Brooke*	.5 Music Teacher/ELMUS001/ELC	1	A	\$28,121	CEAS- Teacher of Music	9/1/18-6/30/19

Change in minutes from 8/7/18

10. Substitute Additions/Deletions/ Certification Changes/Nurse List

The following effective as noted:

ADDITIONS:

EMPLOYEE	CATEGORY	RATE OF PAY	EFFECTIVE
A. Kramer, Brooke*	Sub Teacher	\$90	8/22/18
B. Troyano, Kristen*	Sub Teacher	\$90	8/22/18

DELETIONS:

EMPLOYEE	CATEGORY	EFFECTIVE
C. Dacurro, Patricia	Sub Teacher	8/22/18

11. Change In Contract Start Date

The following change in start date effective as noted:

EMPLOYEE	POSITION/POSITION CODE/LOCATION	GUIDE	STEP	SALARY	CERTIFICATION	EFFECTIVE DATE
Suzanne Macauley	Replacement 4th Grade Teacher/ E. Meisner/Wbfou009/Wb1		A	\$56,242	Standard-Elementary K-6	9/7/18-6/30/19

Change In Minutes 6/26/18

12. Genesis-Nurses-Confidential Data Entry

The following school nurses to input confidential student medical information into Genesis effective July 25, 2018, for a total of 5 hours each at the pay rate of \$34.50 per hour: (paid via timesheets)

EMPLOYEE
A. Fellouris, Jacqueline
B. Goldstein, Kathy
C. Lee, Deborah
D. Ross, Donna
E. Cammarata, Cheryl
F. Milazzo, Maria
G. Pliszak, Charisse
H. Portilla, Roberta
I. Mckenna, Laura

13. Change In Status

The following change in status:

EMPLOYEE	FROM POSITION/LOCATION	TO POSITION/LOCATION	SALARY	EFFECTIVE
A. Vella, Jennifer	1.0 Instructional Assistant/ELC	.5 Instructional Assistant/ELC	\$13,052	9/1/18-6/30/19

Change In Minutes Of 6/12/18

14. Change In Guide

The following change in guide effective, September 1, 2018:

EMPLOYEE	FROM GUIDE/STEP/SALARY	TO GUIDE/STEP/SALARY
A. Garnett, Lisa	2/N/\$80,557	3/N/\$82,257
B. Grimm, Catherine	2/D/\$60,042	3/D/\$61,742
C. Harrington, Rebecca	1/A/\$56,242	3/A/\$60,242
D. Palumbo, Christine	3/J/\$69,527	4/J/\$72,177
E. Romano, Kristine	3/K/\$72,247	4/K/\$74,897
F. Wiemken, Stephanie	2/F/\$61,277	3/F/\$62,977
G. Wright, Jacqueline	3/J/\$ 69,527	4/J/\$72,177

15. Chromebook distribution

The following employees for Chromebook distribution effective August 21 & August 22, 2018 as noted: (paid via timesheets)

EMPLOYEE	HOURS	HOURLY RATE
A. Ishibashi, Matthew	3	\$35.42
B. Kuehner, Paul	6	\$35.42
C. Moore, Bill	6	\$35.42

16. Child Study Team Summer Referral And IEP Meetings

The following teachers to attend scheduled Child Study Team Referral and IEP Meetings during the summer at the hourly rate of \$34.50: (paid via timesheet)

EMPLOYEE		POSITION	HOURS NOT TO EXCEED
A.	Clark, Janine	Special Education Teacher	6
B.	Dalfonzo, Danielle	Regular Education Teacher	15
C.	Mayer, Kimberly	Special Education Teacher	3
D.	Porta, Kendra	Special Education Teacher	3
E.	Riccio, Denise	Special Education Teacher	15

17. Summer Assessment Of New Students

The following teacher to assess new students to the district from July 2, 2018, through August 30, 2018. (paid via timesheets)

NAME	SCHOOL	HOURLY RATE
A. Leder, Karen	PB	\$51.12

18. Project Read Training

Kami Goldberg to train Katherine Malanga in project read for 5 hours each at an hourly rate of \$34.50 during the summer: (paid via timesheets)

ROLL CALL VOTE :

AYES : Mr. Bruno, Mrs. Galante, Mr. Graime, Mrs. Lewis, Mrs. Parisi, Mrs. Porcaro, Mrs. Semel, Mr. Tringali

NAYS : None

ABSENT : Mrs. Schechter

CLOSED SESSION

Motion by Mrs. Parisi, seconded by Mr. Bruno, and unanimously approved by roll call vote the following item:

WHEREAS, section 7(b) of chapter 231, laws of 1975, provides that the public may be excluded from any portion of a public meeting to discuss matters that fall within one or more of the exemptions contained in said law;

NOW, THEREFORE, be it resolved that this meeting adjourn to closed session at 7:57 p.m. for the purpose of discussing:

1. Grade Acceleration Policy - Kindergarten Cutoff Age
2. Transit Workers Union Grievance
3. Workers Compensation Litigation

BE IT FURTHER RESOLVED that this meeting will reopen after the closed session and further action of the board may be taken before the board adjourns for the evening;

BE IT FURTHER RESOLVED that the results of such discussion will be disclosed to the public as soon as the matter of confidentiality has been terminated.

OPEN SESSION

Motion by Mr. Graime, seconded by Mr. Bruno, and approved by roll call vote to return to open session at 9:16 p.m.

ROLL CALL VOTE :

AYES : Mr. Bruno, Mrs. Galante, Mr. Graime, Mrs. Lewis,
Mrs. Porcaro, Mrs. Semel

NAYS : Mrs. Parisi, Mr. Tringali

ABSENT : Mrs. Schechter

ACTION AFTER CLOSED SESSION

Motion by Mrs. Porcaro, seconded by Mr. Bruno, and approved by roll call vote to add a resolution for approval.

ROLL CALL VOTE :

AYES : Mr. Bruno, Mrs. Galante, Mr. Graime, Mrs. Lewis,
Mrs. Porcaro, Mrs. Semel

NAYS : Mrs. Parisi, Mr. Tringali

ABSENT : Mrs. Schechter

RETURN TO CLOSED SESSION

Motion by Mr. Tringali, seconded by Mrs. Parisi, and defeated by roll call vote to return to closed session for discussion.

ROLL CALL VOTE :

AYES : Mrs. Parisi, Mr. Tringali

NAYS : Mr. Bruno, Mrs. Galante, Mr. Graime, Mrs. Lewis,
Mrs. Porcaro, Mrs. Semel

ABSENT : Mrs. Schechter

RESOLUTION

Motion by Mrs. Porcaro, seconded by Mr. Bruno, and approved by roll call vote the following resolution

1. **District Policy 0142-Board Member Qualifications, Prohibited Acts and Code of Ethics**

WHEREAS, District Policy 0142-Board Member Qualifications, Prohibited Acts and Code of Ethics, which among other things, provides that a Board member shall not act “in his official capacity in any matter where he has a personal involvement that might reasonable be expected to impair his independence of judgment in the exercise of official duties”,

WHEREAS, a Board member shall “confine his or her Board action to policy making, planning and appraisal,” “support and protect school personnel in proper performance of their duties,” and “refer all complaints to the chief administrative officer and act on the complaints at public meetings only after failure of an administrative solution”,

WHEREAS, the Board wishes to avoid even the appearance of impropriety in ethical matters and whereas it may appear that Mr. Tringali and the employee’s, as identified in the TWU grievance, history may have played a role in decisions made by Mr. Tringali as a Board member,

WHEREAS, the Manalapan-Englishtown Regional Board of Education reaffirms District Policy 0142 and the importance that it be followed by all members of the Board,

WHEREAS, the grievance filed by the TWU alleged certain conduct and this conduct alleged in the grievance was not substantiated.

NOW THEREFORE BE IT RESOLVED that it is the intention of the Manalapan-Englishtown Regional Board of Education to ensure that Mr. Tringali will recuse himself from any action or discussion by the Board that is related in any way to said employee's employment,

BE IT FURTHER RESOLVED that it is the expectation of the Manalapan-Englishtown Regional Board of Education that Mr. Tringali will attend training on School Board Ethics through the New Jersey School Board Association within the next six months.

ROLL CALL VOTE :

AYES : Mr. Bruno, Mrs. Galante, Mr. Graime, Mrs. Lewis,
Mrs. Porcaro, Mrs. Semel

NAYS : Mrs. Parisi, Mr. Tringali

ABSENT : Mrs. Schechter

ADJOURNMENT

There being no further items to come before the Board at this time, motion by Mrs. Lewis, seconded by Mrs. Parisi, and unanimously approved by roll call vote to adjourn this meeting at 9:24 p.m.

Michael Sloan
Assistant Business Administrator/Assistant Board Secretary

Board President