

Englishtown, New Jersey
July 10, 2018

The Manalapan-Englishtown Regional Board of Education, in the County of Monmouth, State of New Jersey, convened on July 10, 2018, for a Regular Action Meeting. This meeting was held at the Administration Building, 54 Main Street, Englishtown, New Jersey.

This meeting was called to order by the Board President, Dotty Porcaro.

Roll call showed the following Board Members in attendance:

Gerald Bruno, Brian Graime, Janet Lewis, Christine Parisi, Dotty Porcaro, Joanne Schechter, Lori Semel, Joe Tringali

Absent:

Annamarie Galante

Also in attendance:

John J. Marciante, Jr., Ph.D., Superintendent
Veronica Wolf, Business Administrator/Board Secretary
Nicole Santora, Ed.D., Assistant Superintendent for Curriculum and Human Resources
Shannon Barth, Manager of Human Resources

OPENING STATEMENT

Statement is hereby made that adequate notice of this meeting was given by:

1. The prominent posting of said notice in all district schools and other public places.
2. The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press and News Transcript and The Manalapan Patch.
3. Filing with the Clerk of Manalapan Township and the Clerk of Englishtown Borough.

FOR THE BOARD'S INFORMATION

Superintendent's Report - Harassment, Intimidation and Bullying (Att. A-1)

3 Incident(s) of H.I.B. were documented
12 Incidents were investigated where H.I.B. was not documented

**Business Administrator's Report - Report of Awarded Contracts
(P.L. 2015 Chapter 47)**

The Report of Awarded Contracts was provided to the Board of Education by the Business Administrator/Board Secretary in a memo dated June 29, 2018, in compliance with P.L. 2015 Chapter 47.

BUSINESS

Motion by Mr. Graime, seconded by Mr. Tringali, and approved by roll call vote the following items:

1. List of Bills

The claims for goods received and services rendered to be correct by the Business Administrator/Board Secretary in the amount of \$566,768.32.

2. Ratification of Check Register - June 29, 2018

The ratification of the Final 2017-2018 Accounts Payable Check Register for the claims for goods received and services rendered and certified to be correct by the Business Administrator/Board Secretary dated June 29, 2018, in the amount of \$600,624.20.

3. Educational Data Services, Inc., 2018-2019 Cooperative Bid Purchases

To memorialize the following 2018-2019 School Year purchases awarded through the use of bids advertised, opened and awarded by Educational Data Services, Inc. as third party administrators for the purchasing cooperative led by the Educational Services Commission of Morris County:

Vendor	Category	Amount
AZ Plastics, LLC	Custodial Supplies	\$1,040.00
JGR Enterprises	Custodial Supplies	\$1,423.90
General Chemical and Supply, Inc.	Custodial Supplies	\$4,264.59
Indco, Inc.	Custodial Supplies	\$955.74
Simplify Chemical Solutions, Inc.	Custodial Supplies	\$,2351.52
Mooney-General Paper Company	Custodial Supplies	\$47,567.50
Spruce Industries, Inc.	Custodial Supplies	\$344.97
Cleaning Systems Inc.	Custodial Supplies	\$1,714.88
Imperial Bag & Paper Co., LLC	Custodial Supplies	\$11,453.82
Maintenance Supply Company	Custodial Supplies	\$41.48
R & S Distributors, Inc.	Custodial Supplies	\$72.00
Metco Supply Inc.	Custodial Supplies	\$92.40

Scrubber Doctor	Custodial Supplies	\$6.79
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**4. Referendum - Project Applications and Submissions -
Fraytak Veisz Hopkins Duthie PC**

The following resolution:

**RESOLUTION
MANALPAN-ENGLISHTOWN REGIONAL BOARD OF EDUCATION
IN THE COUNTY OF MONMOUTH, NEW JERSEY
AUTHORIZING THE SUBMISSION OF REFERENDUM PROJECT DOCUMENTS
TO THE NEW JERSEY DEPARTMENT OF EDUCATION**

RESOLVED that the Manalapan-Englishtown Regional Board of Education approve the following projects:

Miscellaneous Upgrades to the John Dawes Early Learning Center
FVHD #5055I (Project # to be assigned)

Miscellaneous Upgrades to the Lafayette Mills Elementary School
FVHD #5055J (Project # to be assigned)

Miscellaneous Upgrades at the Taylor Mills Elementary School
FVHD #5055K (Project # to be assigned)

Miscellaneous Upgrades at the Clark Mills Elementary School
FVHD #5055L (Project # to be assigned)

Miscellaneous Upgrades at the Pine Brook Elementary School
FVHD #5055M (Project # to be assigned)

Miscellaneous Upgrades at the Milford Brook Elementary School
FVHD #5055N (Project # to be assigned)

Miscellaneous Upgrades at the Wemrock Brook Elementary School
FVHD #5055O (Project # to be assigned)

Miscellaneous Upgrades at the Manalapan-Englishtown Middle School
FVHD #5055P (Project # to be assigned)

Chiller at John Dawes Early Learning Center
FVHD #5055Q (Project # to be assigned)

BE IT FURTHER RESOLVED that the District's Architects, Fraytak Veisz Hopkins Duthie, P.C. be authorized to submit the above Referendum projects to the NJ Department of Education for approval on the District's behalf.

BE IT FURTHER RESOLVED that amendments to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

5. Project Read Consulting Services - First Optional Renewal - Literacy Consulting Services, LLP

The first optional renewal of a three year contract for Project Read Consulting Services to Literacy Consulting Services, LLP, 16 Bloomfield Rd., Manalapan, NJ 07726, at the rate of \$1,000 per day for a maximum of 30 days during the 2018-2019 school year. The original contract was awarded on June 27, 2017.

A current Political Activity Disclosure Statement is on file in the office of the Business Administrator/Board Secretary.

ROLL CALL VOTE :

AYES : Mr. Bruno (Not Item 4), Mr. Graime (Not Item 4), Mrs. Lewis, Mrs. Parisi, Mrs. Porcaro, Mrs. Schechter, Mrs. Semel, Mr. Tringali

NAYS : Mr. Bruno (Only Item 4), Mr. Graime (Only Item 4)

ABSENT : Mrs. Galante

CURRICULUM

Motion by Mrs. Lewis, seconded by Mrs. Semel, and approved by roll call vote the following item:

1. Summer School Volunteers

The following to volunteer for the 2018 Summer School, July 2018- August 2018:

Alexandra Fish
Nicollette Fish

ROLL CALL VOTE :

AYES : Mr. Bruno, Mr. Graime, Mrs. Lewis, Mrs. Parisi,
Mrs. Porcaro, Mrs. Schechter, Mrs. Semel, Mr. Tringali

NAYS : None

ABSENT : Mrs. Galante

PERSONNEL

1. General Statement on Hiring

The Superintendent recommends the Board of Education accept/approve the following Personnel items, including the emergent employment of the following employees (indicated by *) conditional upon final approval by the New Jersey Department of Education, and the Board further authorizes the submission of an application for emergency hiring pursuant to NJSA 18A:6-71, et seq., NJSA 18 A:64.13, et. Seq. Subject

Motion by Mrs. Lewis, seconded by Mrs. Semel, and approved by roll call vote the following items:

2. Resignation

The following Resignation effective as noted:

Employee	Position	Position Code	Location	Effective Date
Kosciuch, Sara	Preschool Special Education Teacher	ELSPE007	ELC	7/1/2018

3. Increase in Complement/Create Position Code

To increase in complement & create position code effective September 1, 2018:

Position	Position Code
Resource Room Teacher	CMRES011

4. Appointments

The following appointment(s) for the 2018-2019 school year: (Pending employment verification for P.L. 2018, Chapter 5)

Employee		Position/Position Code/Program Code/Location	Guide	Step	Salary	Certification	Effective
a.	Cantin, Melissa	Resource Room Teacher/ CMRES011/213/CM	4	A	\$62,892	Standard-Teacher of Students w/Disabilities (Pending Certification) & Teacher of Elementary K-6	9/1/18-6/30/19
b.	Mattera, Arianna*	Preschool Special Education Teacher/ELPRH003/216/ ELC	1	A	\$56,242	Standard-Teacher of Students w/Disabilities & Standard-P-3	9/1/18-6/30/19
c.	Redfern, Lindsey*	School Counselor/ MECUS011/ME	3	A	\$60,242	Standard-School Counselor	9/1/18-6/30/19
d.	Wurmbrand, Rachel*	Preschool Special Education Teacher/ELSPE007/216/ ELC	3	A	\$60,242	Standard-Teacher of Students w/Disabilities & Standard-P-3	9/1/18-6/30/19

5. Rescind Appointment

To rescind the following appointments:

Employee	Position/Position Code/Location	Salary	Effective
a. Marcus Proctor Sr.*	Computer Technician/MLCMT004/CM	\$67,039	7/1/18-6/30/19

Change in minutes of 6/26/2018

Employee Number	Effective Date
b. #6140	7/10/18

Change in minutes of 6/12/2018

6. Summer School Program-Change in Minutes

The following change in hours, effective July 11, 2018:
(Paid via timesheets)

TEACHER	HRS	HOURLY RATE
Ventura-Wilcox, Nancy	62	\$48.86

Change of minutes of 6/12/18

7. Appointment

The following appointment for the 2018-2019 school year: (Pending employment verification for P.L. 2018, Chapter 5)

Employee	Position/Position Code/Location	Salary	Effective
Santos Gonzalez, Jr.	Computer Technician/MLCMT004/CM	\$67,039**	8/13/18- 6/30/19

** Pending Negotiations

ROLL CALL VOTE :

AYES : Mr. Bruno, Mr. Graime, Mrs. Lewis, Mrs. Parisi,
Mrs. Porcaro, Mrs. Schechter, Mrs. Semel,
Mr. Tringali

NAYS : None

ABSENT : Mrs. Galante

WORKSHOP

1. Senate Bill Budget Impact

There was a discussion regarding the pending senate budget bill and it's impact on our state aid.

2. Referendum Discussion

The Superintendent shared his views on what to include in the scope of the referendum. He suggested eliminating the addition of four (4) classrooms at the John I. Dawes Early Learning Center.

ADJOURN THE MEETING

There being no further items to come before the Board at this time, motion by Mr. Graime, seconded by Mrs. Schechter and unanimously approved by roll call vote to adjourn the meeting at 8:39 p.m.

Veronica Wolf
Business Administrator/Board Secretary

Board President