

PRINT NAME: _____

DIRECT DEPOSIT FORM

PAYROLL CHECKS

Your wages must be directly deposited into your checking or savings account or both. Please include a voided check or a letter from your bank.

1. NAME OF BANK: _____

BANK ROUTING NUMBER FOR DIRECT DEPOSIT _____

ACCOUNT NUMBER: _____

TYPE OF ACCOUNT: CHECKING OR SAVINGS (circle one)

AMOUNT TO BE DEPOSITED INTO ACCOUNT PER PAY CHECK: _____
(percentage, dollar amount or whole net check amount)

2. NAME OF BANK: _____

BANK ROUTING NUMBER FOR DIRECT DEPOSIT _____

ACCOUNT NUMBER: _____

TYPE OF ACCOUNT: CHECKING OR SAVINGS (circle one)

AMOUNT TO BE DEPOSITED INTO ACCOUNT PER PAY CHECK: _____
(percentage, dollar amount or whole net check amount)

3. NAME OF BANK: _____

BANK ROUTING NUMBER FOR DIRECT DEPOSIT _____

ACCOUNT NUMBER: _____

TYPE OF ACCOUNT: CHECKING OR SAVINGS (circle one)

AMOUNT TO BE DEPOSITED INTO ACCOUNT PER PAY CHECK: _____
(percentage, dollar amount or whole net check amount)

I WISH TO HAVE MY WAGES DIRECTLY DEPOSITED INTO MY ACCOUNT OR ACCOUNTS ABOVE.

Employee's Signature

If the account is a joint account, both signatures are required

Joint Account Holder's Signature