



## **TRANSPORTATION ROUTES & SERVICES**

### **GENERAL**

The Board of Education provides school bus transportation for public school pupils of the district. Parents/guardians of pupils who choose not to avail themselves of such transportation must submit their request in writing to the school principal.

The board secretary/business administrator, in conjunction with the transportation coordinator, is responsible to the superintendent for the management of pupil transportation. He recommends bus routes to the Board, specifies bus schedules and determines bus stops in cooperation with school principals and with the approval of the superintendent. Hazardous routes and stops are avoided whenever possible.

School bus insurance and safety requirements established by the state are observed. The administration may establish other requirements as it deems necessary.

(NOTE: Effective September 1, 1998 a cornerstone of our transportation policy is that only one seat on one bus route is reserved for each child going to and from school. No exceptions will be made. If a student is to be dropped off at a babysitter, the babysitter must be on a route assigned to the child's school. Therefore, the following restraints take effect:

1. All students will be dropped off at their assigned stop regardless if a parent is present or not. Parents who wish to routinely pick up their children at the assigned stop must make alternative plans when not able to be present. In an emergency only, a parent should advise the school if a request is being made not to place a child on the bus because the parent will pick up the child at school.
2. Daily changes, even with permission slips, are not permitted.
3. Emergency situations will be addressed by building principals.
4. Students will be dropped off only at assigned stops. There will be no exceptions to these guidelines.

### **PUPILS WITH EDUCATIONAL HANDICAPS**

Transportation to and from school will be provided by the district for every pupil residing in the district who is identified as a handicapped pupil and whose individualized education program (IEP) requires such transportation, whether or not the handicapped pupil is attending schools of the district or public school anywhere in the state, or nonpublic school as authorized under provisions of the law subject to approval by the office of the county superintendent.

### **NONPUBLIC SCHOOL PUPILS**

Transportation will be provided in accordance with Title 18A:39-1 to eligible pupils attending nonpublic schools. The parents/guardians of non public pupils are required to make application for transportation prior to the close of the school year preceding the school year for which the aid is being requested.

Nonpublic school pupils, who live more than two miles but less than twenty miles from the school they attend, will be eligible for payment -in-lieu of transportation if transportation cannot be provided.