

Englishtown, New Jersey  
February 5, 2019

The Manalapan-Englishtown Regional Board of Education, in the County of Monmouth, State of New Jersey, convened on February 5, 2019 at 7:30 p.m. for a Regular Board Meeting. This meeting was held at the Administration Offices, 54 Main Street, Englishtown, New Jersey.

This meeting was called to order by the Board President, Dotty Porcaro.

Roll call showed the following members in attendance:

Gerald Bruno, Brian Graime, Janet Lewis, Christine Parisi, Dotty Porcaro, Jim Raffone, Joanne Schechter, Lori Semel

Absent:

Joe Tringali

Also in attendance:

John J. Marciante, Jr., Ph.D., Superintendent  
Veronica Wolf, Business Administrator/Board Secretary  
Nicole Santora, Ed.D., Assistant Superintendent for Curriculum and Human Resources  
Shannon Barth, Manager of Human Resources

## **OPENING STATEMENT**

Statement is hereby made that adequate notice of this meeting was given by:

1. The prominent posting of said notice in all district schools and other public places.
2. The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press and News Transcript and The Manalapan Patch.
3. Filing with the Clerk of Manalapan Township and the Clerk of Englishtown Borough.

## **FOR THE BOARD'S INFORMATION**

1. **Superintendent's Report - Harassment, Intimidation and Bullying (Att A-1)**

**FOR THE BOARD'S ACTION**

**ADMINISTRATION**

Motion by Mrs. Schechter, seconded by Mrs. Lewis, and approved by roll call vote the following item:

**1. Travel**

The out of district travel as authorized by the Superintendent of Schools under Policy 3440 Job Expenses and in accordance with Regulation 3440 Job Expenses (Att A-2)

**ROLL CALL VOTE :**

**AYES :** Mr. Bruno, Mr. Graime, Mrs. Lewis, Mrs. Parisi, Mrs. Porcaro, Mr. Raffone, Mrs. Schechter, Mrs. Semel,

**NAYS :** None

**ABSENT :** Mr. Tringali

**BUSINESS**

Motion by Mrs. Schechter, seconded by Mrs. Parisi, and approved by roll call vote the following items:

**1. List of Bills**

The claims for goods received and services rendered to be correct by the Business Administrator/Board Secretary in the amount of \$404,281.89.

**2. Board Policy - First Reading**

The following on First Reading:

<b>Item</b>	<b>Policy No.</b>	<b>Policy Title</b>	<b>Policy Type</b>
a)	5112	Entrance Age	Recommended

**3. 2018-2019 Parental Transportation Contract - Student #28004**

The Parental Transportation Contract for the transportation of Student #28004 to the Laurel School of Princeton for the 2018-2019 School Year in the amount of \$12.40 per diem (prorated annual amount of \$2,256.80). This contract will be forwarded to the Executive County Superintendent of Schools for his review and approval before any reimbursement is made.

ROLL CALL VOTE :

AYES : Mr. Bruno, Mr. Graime, Mrs. Lewis, Mrs. Parisi,  
Mrs. Porcaro, Mr. Raffone, Mrs. Schechter, Mrs. Semel,

NAYS : None

ABSENT : Mr. Tringali

**CURRICULUM**

Motion by Mrs. Semel, seconded by Mrs. Schechter, and approved by roll call vote the following items:

1. **Child Study Team (CST) Coach**

A Child Study Team (CST) Coach. The CST Coach will provide after-school training to child study team members who need support in utilizing data to drive instruction. Specific training will address targeting a skill, creating a data collection sheet to address the skill and analyzing the data to develop strategies. The CST Coach will provide up to six one-hour training sessions at the hourly rate of \$34.50. The CST Coach will receive a total of three hours of preparation time. (Paid via timesheet)

2. **Camp Invention**

Camp Invention to be held at Wemrock School from June 26th through June 29th, 2019, 8:00 am - 3:30 pm, (depending on closing date of schools) at no cost to the district.

3. **Extended School Year Program**

The Extended School Year Program (ESY) for special needs students. Start date July 2, 2019 through August 1, 2019 (Monday - Thursday) from 8:30 A.M. - 12:30 P.M. The ESY program will be closed on July 4, 2019.

4. **Student Classroom Observers: Spring 2019**

The following student classroom observers for the Spring 2019 term.

Student	College/School	School	Grade
a. Gambella, Carmela	Brookdale Community College	MB	K-5

5. **Student Teaching: Spring & Fall 2019**

The following student teachers for the 2019 Spring & Fall term.

	<b>Student</b>	<b>College/School</b>	<b>School</b>	<b>Teacher(s)</b>	<b>Grade</b>
a.	Currie, Kelly	Monmouth University	LM	H. Gandleman	3

## 6. Guest Speaker

	<b>Speaker</b>	<b>Position</b>	<b>School/Date</b>	<b>Presentation</b>	<b>Reason</b>
a.	Caroline Wu Yang Chih Lin Chung Pi Huang Hui Jung Hsieh Ya Liang Chen	Mother & English Language Teachers from Taiwan	TM 2/4/19	They will present about the Chinese New Year and will do activities with the class	Educate the classes about the Chinese New Year
b.	Monmouth County Sheriff's K-9 Unit	Sheriff Officers & K-9	MEMS 3/19/19	To provide students with a demo on the purpose of the K-9 unit	The LLD students will be donating the proceeds from their spring art show to the Monmouth County Sheriff's K-9 unit

## 7. Curriculum Trips

The following curriculum trips:

	<b>School</b>	<b>Teacher</b>	<b>Grade</b>	<b>Date</b>	<b>Destination</b>	<b>Reason</b>
a.	MB	T. Fernandez	Sp. Ed	2/14/19*	Jenkinson's Pt. Pleasant, NJ	Science Curriculum/ Socialization Skills
b.	Multiple	D. Geltch	5-8	4/27/19	University of Delaware Newark, DE	University of Delaware Steel Pan Festival
c.	MB	J. Tobias	1	5/16/19	Von Thun's County Farm Market Monmouth Junction, NJ	Science Curriculum
d.	MB	G. Jusinski J. Hennessey J. Lauro N. Wilcox	3	6/3/19	Liberty Science Center Jersey City, NJ	Science Curriculum
e.	MB	J. Rusin	Advanced Band	6/7/19	Lakewood Blue Claws Lakewood, NJ	Advanced Band Performance

\*Change in minutes of 10/16/18

ROLL CALL VOTE :

AYES : Mr. Bruno, Mr. Graime, Mrs. Lewis, Mrs. Parisi,  
Mrs. Porcaro, Mr. Raffone, Mrs. Schechter, Mrs. Semel,

NAYS : None

ABSENT : Mr. Tringali

## PERSONNEL

### 1. General Statement on Hiring

The Superintendent recommends the Board of Education accept/approve the following Personnel items, including the emergent employment of the following employees (indicated by \*) conditional upon final approval by the New Jersey Department of Education, and the Board further authorizes the submission of an application for emergency hiring pursuant to NJSA 18A:6-71, et seq., NJSA 18 A:64.13, et. Seq.

Motion by Mr. Raffone, seconded by Mrs. Lewis, and approved by roll call vote the following items:

### 2. Retirements

The following retirement(s) effective as noted:

Employee	Position	Position Code	Location	Effective Date
a. Applegate, Susan	Bus Assistant	TRBSA009	Trans	7/1/19

***We appreciate Ms. Applegate's over 15 years of service to the District.***

Employee	Position	Position Code	Location	Effective Date
b. Olson, Lidia	Instructional Assistant	FTINS039	MEMS	7/1/19

***We appreciate Ms. Olson's 27 years of service to the District.***

Employee	Position	Position Code	Location	Effective Date
c. Toth, Kathryn	Bus Driver	TRBUS009	Trans	7/1/19

***We appreciate Ms. Toth's 32 years of service to the District.***

### 3. Resignation

The following resignation effective as noted:

Employee	Position	Position Code	Location	Effective Date
a. Wallace, Amy	RTI Interventionist ELA	TMRTI001	TM	3/26/19

### 4. Abolish Position Code

To abolish the following position code effective as noted:

Position	Position Code	Effective
Special Education	LMSPE001	2/1/19

**5. Create Position Code**

The following creation of position code, effective as noted:

Position Code	Position	Effective
LMRRT001	Resource Room/ICR Teacher	2/1/2019

**6. Change in Position Code**

The following change, effective as noted:

Employee	Position Code	Location	Effective
D'Angelo, Nicole	LMRRT001	LM	2/1/2019

**7. Leave of Absence**

For the 2018-2019 school year (all categories of leave are a projection based on anticipated date of birth and utilization of sick time 30 calendar days before/30 calendar days after birth; date of birth will adjust sick with pay, family leave and contractual child care leave entitlements; the entire duration of the employee's absence will not be adjusted):

- Sick-With Pay
- Sick-No Pay
- Personal Days-With Pay
- FMLA-No Pay, with Benefits
- NJFLA-No Pay, with Benefits
- Discretionary Leave-No Pay, No Benefits
- Contractual Child Care-No Pay, No Benefits

	Employee	Position	Location	Sick With Pay	Personal Days	FMLA
a.	Braun, Andrew	Custodian	PP/ELC			1/28/19-2/1/19
b.	Cooney, Ashley	Teacher	MEMS	5/2/19-6/25/19	5/1/19	9/3/19-11/29/19
c.	Hampton, Kristen	Teacher	LM			2/1/19-3/29/19
d.	Kinneberg, Rachel	Teacher	ELC	3/4/19-4/15/19	4/16/19-4/18/19	4/29/19-6/25/19

Employee	Position	Location	Sick No Pay
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e.	Cirelli, Americo	Bus Driver	Trans	1/30/19-1/31/19 1.5 days
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## 8. Transfers

The following transfer(s) effective as noted:

	Employee	From Position/Position Code/Location	To Position/Position Code/Location	Effective
a.	D'Angelo, Nicole	Resource Room/ICR Teacher/ LMRRT001/LM	1st Grade Teacher/LMFIR003/LM	2/1/2019
b.	Hampton, Kristen	1st Grade Teacher/LMFIR003/LM	Resource Room/ICR Teacher/ LMRRT001/LM	2/1/2019

## 9. Substitute Additions/Deletions/Certification Changes

The following effective as noted:

### ADDITIONS:

	Employee	Category	Rate of Pay	Effective
a.	Hammarstrom, Abbie*	Sub Nurse	\$185	2/6/19
b.	Margetis, Ariana*	Sub Teacher	\$85	2/6/19
c.	Novack, Maria Anna*	Sub Teacher	\$90	2/6/19
d.	Trotta, Louis*	Sub Bus Driver	\$22.50	2/6/19
e.	Waldron, Tristan*	Sub Teacher	\$80	2/6/19

### DELETIONS:

	Employee	Category	Effective
f.	Fisch, Marla	Sub Teacher	2/6/19
g.	Murad, Jennifer	Sub Teacher	2/6/19
h.	Napoli Ali, Maria	Sub Teacher	2/6/19
i.	Paris, Suzanne	Sub Teacher	2/6/19
j.	Rosen, Elaine	Sub Teacher	2/6/19
k.	Rosenblum, Barbara	Sub Teacher	2/6/19

### CERTIFICATION CHANGES:

	Employee	Category	Rate of Pay	Effective
l.	Morales, Gil	Sub Teacher	\$90	1/31/19

## 10. Salary Change-Black Seal License

The following salary change for obtaining a Black Seal License, effective February 6, 2019.

Employee	Location	Position	Base	Black Seal License	Shift Diff	Gross Salary
Meany, Philip	PP	Custodian	\$44,444	\$500	\$600	\$45,544 (Prorated)

**11. Salary Change-Refrigeration License**

The following salary change for obtaining a Refrigeration License, effective February 6, 2019.

Employee	Location	Position	Base	Refrigeration	Electrical	Gross Salary
Robinson, Lawrence	PP	Maintenance	\$55,580	\$500	\$1,500	\$57,580 (Prorated)

**12. Project Achievement**

The following employee(s) for Project Achievement, for the 2018-2019 school year:  
(Paid via timesheets)

Employee	Location	Hourly Rate	Meeting Rate
a. Fox, Melissa	PB	\$45.77	\$34.50
b. Silva-Gonzalez, Adriana	PB	\$44.66	\$34.50

**13. Suspension**

The following 5-day suspension, effective as noted:

Employee	Effective
#6117	TBD*

\*Date to be determined on availability of a substitute

**14. Change in Contract Start Date**

The following change in employee start date, effective as noted:

Employee	Position/Position	Guide Step	Salary	Certification	Effective
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	<b>Code/ Program Code/Location</b>					
a. Pepe, Kathryn	Replacement General Music Teacher/K. Foster/ LMMUS002/LM	1 (BA)	A	\$56,242 (prorated)	CEAS-Music	2/1/19- 6/30/19

### 15. Appointment

The following appointment, effective as noted:

<b>Employee</b>	<b>Position/Position Code/ Program Code/Location</b>	<b>Guide</b>	<b>Step</b>	<b>Salary</b>	<b>Certification</b>	<b>Effective</b>
a. Bradshaw, Tonya*	Replacement Resource Room/ ICR Teacher/K. Hampton/ LMRRT001/LM	3 (MA)	A	\$60,242 (prorated)	CEAS-Teacher of Students with Disabilities & Elementary Teacher K-6	2/7/19- 6/30/19

### 16. Salary Change(s)-Non-Instructional Personnel

The following salary change(s) and retroactive payment(s) for the Manalapan-Englishtown Federation of Non-Instructional Personnel, Local 2198, AFT/AFL-CIO, for the 2018-2019 school year. (Att. P1)

ROLL CALL VOTE :

AYES : Mr. Bruno, Mr. Graime, Mrs. Lewis, Mrs. Parisi,  
Mrs. Porcaro, Mr. Raffone, Mrs. Schechter, Mrs., Semel

NAYS : None

ABSENT : Mr. Tringali

### WORKSHOP

The Superintendent of Schools gave a Mid-Year Progress Report for District Goals. He discussed the district's progress in achieving our district goals.

The Superintendent provided the Board with his recommendation for the school calendar for the 2019-2020 School Year. Consensus was reached and the calendar will be placed on the next agenda for formal approval.

The Superintendent discussed several alternatives for Before and Aftercare Programs.

The Superintendent discussed with the Board his recommendation for Labor Consultant as the Board prepares to open negotiations with several bargaining units.

**ADJOURNMENT**

There being no further items to come before the Board at this time, motion by Mrs. Lewis, seconded by Mrs. Schechter, and unanimously approved by roll call vote to adjourn the meeting at 8:12 p.m.

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Veronica Wolf  
Business Administrator/Board Secretary

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Board President