



*Serving With Pride The  
Township of Manalapan  
and the  
Borough of Englishtown*

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August 2024

Dear MERS Families,

I hope you are having a safe, healthy, and fun summer! We are eagerly preparing to welcome our students back for a new school year.

Please be advised that our district will continue to utilize Genesis as its Student Information System. This program has a [parent portal](#) that provides you with timely communication specific to your child and your child's school.

The parent portal will be closed from August 1st through August 19th. **You will be able to access the parent portal again on August 20th.** When you log into the portal, you will be prompted to view all of the beginning of the year forms and documents. Before having full access to the portal, you will first need to electronically review, sign, and complete all of these forms and documents.

Your child's teacher assignment and bus information will not be available on the parent portal until **after 10:00 A.M. on August 23, 2024 and is only accessible after you have reviewed, signed, and completed all of the forms which appear in the portal.**

Furthermore, it is important that you check the parent portal again prior to the first day of school in the event any changes are made to busing information.

**If your family is new to our district:** **You will receive an email on August 20, 2024** with your login information. The email will be sent to the account you submitted when you registered. If you do not receive an email on August 20, 2024, please email [genesishelp@mersnj.us](mailto:genesishelp@mersnj.us) or contact the Main Office of your child's school. **Returning families** will utilize the same login credentials as last school year.

During the school year, if you need assistance with your parent portal account, please utilize one of the methods noted below:

- Click on the "Forgot My Password" button located on the parent portal page.
- Email [genesishelp@mersnj.us](mailto:genesishelp@mersnj.us).
- Contact the school's Main Office.

If you have any questions, please contact your child's school.

Thank you,

Jodi Pepchinski

*Assistant Superintendent of Curriculum and Human Resources*