



*Serving With Pride the  
Township of Manalapan  
and the  
Borough of Englishtown*

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August 1, 2019

Dear Parents and Guardians,

Welcome to the Manalapan-Englishtown School District!

We utilize Genesis as our Student Information System. This program has a parent portal that provides you with timely communication specific to your child and their school.

If you are new to our district you will receive an email on August 20, 2019 with your logon information. The email will be sent to the account you submitted when you registered. If you do not receive an email by August 20, 2019, please contact Ms. Lynn Thompson, [lythompson@mernj.us](mailto:lythompson@mernj.us), or Ms. Maribeth Cruz, [mfeliciano-cruz@mernj.us](mailto:mfeliciano-cruz@mernj.us), at 732-786-2500.

During the school year please continue to use the below methods to receive assistance with your parent portal account:

- Click on the Forgot My Password button located on the parent portal page
- Email [genesishelp@mernj.us](mailto:genesishelp@mernj.us)
- Contact the school's main office

When you log into the portal, you will be prompted to view all of the beginning of the year forms and documents. You will need to electronically acknowledge, sign, and complete all of these forms and documents to have full access to the parent portal. This includes access to your child's schedule and bus information, which will be available on the afternoon of August 20th for Pine Brook and the Middle School and August 22nd for the elementary schools.

If you have any questions, please contact your child's school.

I hope you are having a safe, healthy, and fun summer!

Thank you,

Nicole Santora, Ed.D.